

GAVILAN COLLEGE CURRICULUM MEETING

Monday, September 23, 2013

3:00 – 4:30 p.m., BU 119

MINUTES

ATTENDANCE

E. Venable, B. Donovan, D. Van Tassel, F. Lozano, R. Scherbart, D. Achterman, S. Carr, J. Maringer, C. Oler, G. Ramirez, K. Wagman, M. Dresch, K. Warren, F. Lopez N. Cisneros, M. Machado and E. Talavera, N. Dequin

- I. Call to Order – Welcome
Meeting was called to order at 3:08 pm by E. Venable. The committee welcomed her as the new curriculum chair.
- II. Agenda Adjustments
None.
- III. Information-Discussion
 - A. Stand-Alone Training Certification
The Curriculum Committee completed the Stand-Alone Credit Course training.
 - B. Review of [Prerequisite Plan](#)
E. Venable gave an overview of the prerequisite plan and the prerequisite form. There was a call for volunteers to form a sub-committee to review and update the forms. K. Warren and E. Venable will start work on the review process. A draft of the form will be sent to the committee for review.
 - C. Prerequisite Form/Cross-listing Form
E. Venable gave an overview of the form. One addition to the form that would be helpful is the reason for cross-listing the courses.
- IV. Approval of Consent Agenda
 - A. Minutes of May 13, 2013
MSC (K. Warren/D. Achterman). Vote: 2 abstentions. Approved as presented.
 - B. [Community Education Course Offerings](#)
Community Education notified the Curriculum Committee of current offerings.
 - C. Change repeatability JFT/JLE courses per Chancellor's Office
The listed courses are not eligible for the criteria for repeatability. To repeat courses for post-certification, a petition will need to be submitted. The dean at the South Bay JPA and S. Carr are working on the actual procedure being implemented.
 - D. Numbering change COS 191 ABC to COS 291 ABC
The numbering needed to be changed because the courses were not transferable.
MSC (K. Warren/D. Achterman). Vote: Approved as presented.
- V. Curriculum
 - A. New Business
 1. NEW COURSE PROPOSAL – FIRST READING
 - a. JFT 36 Command and Control of the RIC Deployment

- b. JFT 104 Fire Safety Officer S- 404
 - c. JFT 120 Dozer Boss - S232
 - d. JFT 134 Firing Operations Fire Methods
- Items a. to d. are postponed to next committee meeting.

- e. KIN 88A Social Dance – Beginning
 - f. KIN 88B Social Dance – Intermediate
- These courses will be offered on a rotational basis. They will be added in the future to the AAT degree.

MSC (J. Maringer/F. Lozano). Vote: unanimous. Passed.

2. NEW COURSE PROPOSAL – SECOND READING

- a. MATH 242 Algebra II for Statistics
- Course is for students who only need statistics. This course would qualify for the AH intermediate algebra.

MSC (J. Maringer/K. Wagman). Vote: unanimous. Passed.

3. MODIFICATIONS TO EXISTING COURSES – FORM C

- a. AMT 120 Powerplant Technology
- General update.
- MSC (K. Wagman/D. Achterman). Vote: unanimous. Passed.**
- b. ASTR 1 Introduction to General Astronomy
- Update to SLO and textbook.
- MSC (N. Cisneros/J. Maringer). Vote: unanimous. Passed.**
- c. BUS/BOT 100 Business Correspondence
- Update to prerequisite to match with CID.
- MSC (M. Machado/N. Cisneros). Vote: Unanimous. Passed.**
- d. CSIS 638 Assistive Computer Technology Lab
- This is a zero unit course with training in the lab.
- MSC (N. Cisneros/D. Van Tassel). Vote: unanimous. Passed.**
- e. ENGL 250P Practical Writing
 - f. ENGL 260P Preparation for College Reading
- ENGL 250P and 260P are taken in one motion.
- Courses are part of the accelerated initiative in English. The option of selecting a letter grade was added and the default is credit/no credit.
- MSC (D. Achterman/J. Maringer). Vote: unanimous. Passed.**
- g. GUID 561 Basic Writing Skills
- A basic grammar writing class. The ENGL 440 class is titled Basic Writing and a suggestion was made to change the title of GUID 561 to avoid confusion. The title of GUID 561 will be changed to Writing Skills as agreed upon by the committee. A concern was raised that the weekly learning outcomes didn't match with the student learning outcomes. The course will be brought back for further review.
- MSC (K. Wagman/D. Achterman). No action taken.**
- h. HIST 5 Women's Lives in Early United States History
 - i. HIST 6 Women's Lives in Recent United States History

HIST 5 and 6 are taken as one motion.

General updates. A question was raised about the Cultural Diversity requirement and to approve HIST 5 and 6 in terms of Cultural Diversity.

MSC (N. Cisneros/D. Achterman). Vote: unanimous. Approved conditionally with corrections.

- j. JFT 1A Fire Command 1A
- k. JFT 1B Fire Command 1B
- l. JFT 17 Emergency Medical Technician
- m. JFT 33 EMT Refresher
- n. JFT 202I-300 Intermediate Incident Command System
- o. JLE 110CIT Academy
- p. JLE 111 Background Investigation
- q. JLE 118 Field Training Officer
- r. JLE 119 Field Training Officer Update
- s. JLE 121 Advanced Officer Training
- t. JLE 122 Drug Investigations - 11550 H & S
- u. JLE 126 Advanced Latent Print
- v. JLE 131I-300 Intermediate Incident Command System
- w. JLE 150 Traffic Investigations
- x. JLE 164 Crime Scene Investigation
- y. JLE 185 Field Training Office

Items j. to y. have been postponed to next committee meeting.

- z. PHIL 3A Ethics
Updated to match CID descriptors and update to SLOs and textbook.

MSC (F. Lozano/M. Machado). Vote: unanimous. Passed.

- aa. PSCI 1 Principles of Physical Science
General updates.

MSC (D. Van Tassel/F. Lozano). Vote: unanimous. Passed.

4.DISTANCE EDUCATION – FORM D

- a. BUS 100 Business Correspondence
- b. CSIS 26 Discrete Structures
- c. CSIS 179 Introduction to Information Security

MSC (D. Van Tassel/N. Cisneros). Vote: unanimous. Passed.

VI. Adjournment by consensus at 3:52 pm.